NOA 115/171 – TEMPORARY APPOINTMENT

COMPLETE PAGES 1, 2, & 3 *BEFORE* GOING TO EXTRA INFORMATION AREA –

BENEFITS APPOINTMENTS INFORMATION – Benefits Specialist will code (Review only)
    Date Temp Eligibility FEHB
    Health Plan – *system generated = ZZ (Special Code)*
    Enrollment – *change to Z (Ineligible for Enrollment)*
    FERS Coverage Reason = *0 (Not covered by FERS)*
    TSP Status = *I (Ineligible)*
    TSP Date - *system generated as EOD (Status Date)*
    FEGLI Eligibility Expiration – *Blank out*
    NAF Retirement Indicator – *system generated = 0 (not applicable)*

GLOBAL APPOINTMENT INFORMATION
    Employee Type
    SCD Civilian – *system generated = SCD Leave on RPA, page 3*
    SCD RIF – *system generated = SCD Leave on RPA, Page 3*
    Drawdown Action ID = *0 (not applicable)*
    Country World Citizenship

MILITARY AFFILIATION APPOINTMENT INFORMATION
    Reserve Category – *system generated = Y (not applicable)*
    Military Recall Status – *system generated = Y (not applicable)*
    If Retired Military – need to complete:
        Date Retired Uniform Service
        Uniform Service Component
        Exception Retirement Pay Indicator
        Uniform Service Designator
        Retirement Grade
        Military Retirement Waiver Indicator

OPTIONAL APPOINTMENT INFORMATION
    Key Emergency Essential Employee – *system generated = 0 (not assigned to Key)*
    Date Conversion Career Begins
    Date Conversion Career Due – *system generated from begin date*
    Date Prob/Trial Period Begins
    Date Prob/Trial Period Ends – *system generated from begin date*
    Consent ID – *system generated = N (No)*

PAY APPOINTMENT INFORMATION
    Weekly Hours
    Date Last Equivalent Increase – *system generated as EOD*

US GOV APPOINTMENT INFORMATION
    Appointment Type
    Date Arrived Personnel Office – *system generates same as EOD*
    Date WGI Due
    Creditable Military Service – *if no military service = 0000*
    Frozen Service – *default = 0000*
    HandicapCode – *if paperwork not provided – code as 01 (Handicap not identified)*
    Part-Time Indicator - *if part-time code*
    Previous Retirement Coverage
    Race or National Origin
    Type of Employment

EDUCATIONAL INFORMATION FOR 1/5/7/9 NOA's
    Educational Level – *system generates from page 3 of RPA – if higher than level 04 need to complete additional data elements.*